

# Cook

## Posting #PRC2024-08A

Oak Bay Parks, Recreation and Culture is seeking a knowledgeable and dependable individual to be our Cook in the Sportsview Lounge. Under the direction of the Team Leader and Lounge Supervisor, this position is responsible for menu planning, organization of the kitchen, maintaining supplies, preparing, and presenting nutritional and tasty meals, soups, and sandwiches. Oak Bay Parks, Recreation and Culture offers an additional 14% in pay per hour in lieu of benefits for auxiliary employees, a staff facility pass that provides access to our weightroom, pool, skating rink, and drop-in fitness classes (granted with a regularly scheduled weekly shift). Oak Bay offers opportunities for advancement and growth within our organization.

**RESPONSIBILITIES**

- Prepares daily menu items as ordered by patrons or Supervisor.
- Prepares and presents food in a pleasing manner.
- Adheres to all safety standards for the protection of public.
- Ensures cooking and service areas are always kept clean.
- Maintains the necessary kitchen supplies and equipment and notifies supervisor of any shortages, repairs, etc.
- Cleans bus trays, dish trays, pots and pans, and washes dishes as necessary to maintain continuity of service in food areas as necessary.
- Carves meats, portions food on plates to fill individual orders and buffets.

**QUALIFICATIONS**

- Cooking experience in a similar environment.
- Successful completion of a recognized provincial food services program, or equivalent industry experience and training.
- Food Safe Level 1.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant’s financial responsibility to obtain this).

<b>HOURS OF WORK</b>	Monday-Sunday, various hours between 7:00am-10:00pm; up to 25 hours per week as required. <i>Please Note: Hours may vary based on operational requirements.</i>
<b>LOCATION(S)</b>	Oak Bay Recreation Centre
<b>RATE</b>	\$21.19 (\$18.59 per hour plus \$2.60 per hour in lieu of benefits – 2024 rates)
<b>STATUS</b>	Auxiliary (This is a union position)
<b>BENEFITS</b>	<ul style="list-style-type: none"> <li>• 14% in lieu of benefits per hour</li> <li>• Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week)</li> </ul>

*The District has previously enacted a mandatory COVID-19 vaccination policy to safeguard the wellbeing of all employees. This policy may be reinstated based on the level of assessed risk to District employees or Provincial Health Order requirements.*

**This posting will remain open until suitable applicant(s) are found. Please submit applications to:**

Job Application Drop Box, Oak Bay Recreation Centre,  
1975 Bee Street, Victoria, V8R 5E6; or

**Email to:** [recreationjobs@oakbay.ca](mailto:recreationjobs@oakbay.ca)

**Subject line in email should read: PRC2024-08A Cook**

**Please note that only short-listed applicants will be contacted**