



JOB OPPORTUNITIES – FULL TIME

Facility Maintenance Lead Hand

Posting #PRC2024-26

Oak Bay Parks, Recreation and Culture is seeking an organized individual for the Facility Maintenance Lead Hand position. Under the direction of the Facility Operations Coordinator, the Maintenance Lead Hand ensures efficient operation by directing, training, and assisting Maintenance staff in mechanical, technical, and custodial duties. This position is also responsible for the maintenance of ice-making equipment, swimming pool filtering equipment, pool chemical treatment, heating plants, ultraviolet generators, and computerized energy management systems. Oak Bay Parks, Recreation and Culture offers a fantastic Municipal Benefits package which includes Pension Plan, Health & Dental coverage, vacation, and sick entitlement. Other benefits include a staff facility pass that provides access to our weightroom, pool, skating rink, and drop-in fitness classes.

RESPONSIBILITIES

- Supervises and trains maintenance staff in the operation and maintenance of building systems and equipment.
- Schedules and assigns duties to maintenance staff, and ensures that daily, weekly, monthly, and annual work plans are in place.
- Carries out building and equipment maintenance and implements preventive maintenance schedules.
- Maintains and analyzes records of equipment operations, making adjustments as required.
- Assists with budget-related tasks, developing related policies and procedures, and selection and evaluation of maintenance staff as required.
- Performs related duties as required.

QUALIFICATIONS

- Minimum of 1-year supervisory experience in a unionized recreation centre.
- Refrigerator Operator Certification, or 5th class power engineer refrigeration endorsement.
- Completion of Senior Secondary School together with five years experience in recreation facility maintenance, including pool, arena, and air support operations.
- Demonstrated computer knowledge, including EMS systems and programming language.
- Thorough knowledge of custodial, mechanical, building, and equipment maintenance.
- Ability to supervise, train, evaluate and motivate staff, and instill pride in their work.
- Sound knowledge of refrigeration/filtration systems, boiler/HVAC units & EMS systems.
- Pool Operator's Level 1 and Level 2 certifications.
- Proficient in Microsoft Office 365.
- Current Emergency First Aid & CPR C certifications.
- Valid B.C. Driver's License.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: It is the applicant's financial responsibility to obtain this).

HOURS OF WORK	Monday-Friday 8:00am-4:00pm (Hours and days are subject for variation to meet operational requirements).
LOCATION(S)	Oak Bay Recreation Centre
RATE	\$36.71 (step 1)-\$39.79 (step 3) (2024 rates) – 40hrs/week
STATUS	Full Time (This is a union position)
BENEFITS	<ul style="list-style-type: none"> • Municipal Benefits include; Pension Plan, Extended Health & Dental coverage, vacation, and sick entitlement. • Staff Membership to drop-in the weightroom, fitness classes, skating, and pool.

Please submit applications by 4:00pm, Thursday, April 18th, 2024 to:

Job Application Drop Box, Oak Bay Recreation Centre,
1975 Bee Street, Victoria, V8R 5E6; or

Email to: recreationjobs@oakbay.ca

Subject line in email should read: PRC2024-26 Facility Maintenance Lead Hand

Please note that only short-listed applicants will be contacted