



JOB OPPORTUNITIES - AUXILIARY

Birthday Party Attendant

Posting #PRC2024-28

Oak Bay Parks, Recreation and Culture is seeking Birthday Party Attendants to join the Community Recreation team. Our ideal applicant is organized, energetic, and loves to work with children. Working under the direction of the Birthday Party Team Leader, Attendants will assist with set up of birthday parties, cleaning equipment, and the organization of age-appropriate group activities while ensuring a safe and enjoyable environment for patrons. Oak Bay Parks, Recreation and Culture offers an additional 14% in pay per hour in lieu of benefits for auxiliary employees, a staff facility pass that provides access to our weightroom, pool, skating rink, and drop-in fitness classes (granted with a regularly scheduled weekly shift). Oak Bay offers opportunities for advancement and growth within our organization.

RESPONSIBILITIES

- Actively participate and facilitate pre-planned activities for a variety of age groups.
- Liaise with children, guardians, and staff in a warm and friendly manner.
- Assist with set up and clean up for parties and programs.

QUALIFICATIONS

- Previous experience working with children.
- Ability to work as an effective team member.
- Ability to work a flexible schedule.
- Current Emergency First Aid and CPR-C.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant's financial responsibility to obtain this).

HOURS OF WORK	Saturdays between the times of 10:30am-5:00pm Sundays between the times of 10:00am-5:00pm <i>Please Note: Hours may vary based upon registration and operational requirements.</i>
LOCATION(S)	Henderson Recreation Centre
RATE	\$20.04 (\$17.58 per hour plus \$2.46 per hour in lieu of benefits – 2024 rates)
STATUS	Auxiliary (This is a union position)
BENEFITS	<ul style="list-style-type: none"> • 14% in lieu of benefits per hour. • Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week).

Please submit applications by 4:00pm, Tuesday, April 30th, 2024 to:

Job Application Drop Box, Oak Bay Recreation Centre,
1975 Bee Street, Victoria, V8R 5E6; or

Email to: recreationjobs@oakbay.ca

Subject line in email should read: PRC2024-28 Birthday Party Attendant

Please note that only short-listed applicants will be contacted