



CAREER OPPORTUNITY

Senior Planner – Housing Delivery and Implementation

Regular Full-Time (\$56.33 – 62.50/hour – 2024 Rates)

Located on the traditional, ancestral and unceded territory of the ləkʷəŋən Peoples, notably the Songhees and Esquimalt Nations, the District of Oak Bay is committed to recognizing and celebrating their historic and ongoing connection to these lands and waters.

Oak Bay is a picturesque seaside community located within the Greater Victoria Region, with a population of +18,000. While offering all the amenities of a large metropolitan urban centre, Oak Bay has succeeded in maintaining all the peacefulness and charm of a small town. Residents enjoy an exceptional quality of life, with miles of spectacular West Coast shoreline, brilliant beaches, parks and greenspace, quaint tree-lined streets and vibrant, boutique villages just beyond their doorsteps.

The District of Oak Bay invites applications for a newly created position of Senior Planner – Housing Delivery and Implementation to join the District's Planning team and manage a wide range and increasing number of complex development applications. The position will also act as a project manager to deliver the implementation of further Zoning Bylaw and other bylaw changes associated with infill and multi-unit residential housing projects, including undertaking a major zoning bylaw review that will include pre-zoning sites as part of an OCP update.

Under the Direction of the Deputy Director of Community Building and Planning Services, the position will focus on providing excellent customer service to applicants through facilitating pre-application discussions and managing development applications through the process in a timely fashion. The position will also coach and mentor and provide day to day support to other members of the planning team. The role will include presenting complex planning issues, conducting research, preparing and presenting high quality information and reports and appointing and managing external consultants.

We are seeking a highly skilled and experienced planner who will play a pivotal role in managing complex development applications. The successful applicant will use considerable initiative and judgment in carrying out the required tasks for this position. This is an advanced planning position that requires an individual with a sound understanding of land use and development, zoning bylaws, planning policy, community planning, housing policy, land economics, urban design, sensitivity to the political realm, who can bring innovative thinking on complex development proposals. The Senior Planner will also effectively oversee programs, budgets and consultants to achieve excellent customer service, strong team building and efficient workload management.

Our ideal candidate has a university degree from a recognized institution in Land Use Planning, Urban Design or a similar field (urban planning, geography, environmental science) as well as a minimum of six years of related planning experience. Membership or eligibility for membership to the Canadian Institute of Planners (CIP) and the Planning Institute of BC (PIBC) is also required. An equivalent combination of education and experience may be considered. This position is represented by CUPE Local 374.

In addition to a competitive salary, we offer a supportive and collaborative work environment, continued career and professional development opportunities, opportunities for flexible work arrangements, employee engagement events, work-life balance, and a staff membership to the weightroom, fitness

classes, skating and pool. An employer of choice, the District of Oak Bay is committed to fostering a culture of empowerment, accountability, and teamwork.

We want to hear from you if you are qualified and thrive on the challenges this position has to offer. Please apply in confidence, **by 4:30 p.m. on March 7, 2025**, with a resume and cover letter to:

oakbayjobs@oakbay.ca

A detailed job description can be found on our website at www.oakbay.ca/careers, which outlines, in more detail, the key accountabilities and required qualifications.

We thank all applicants for their interest; however, only those selected for further consideration will be contacted. If you have been shortlisted and require accommodation throughout the hiring process, we would be pleased to discuss how to best accommodate your needs.