

JOB OPPORTUNITIES – AUXILIARY
Youth Centre Attendant

Posting #PRC2024-53

Oak Bay Parks, Recreation and Culture is seeking energetic, creative individuals who have experience working with youth. Position involves implementing activities in the Youth Drop-In Centre, supervising drop-in sessions and developing a sound liaison with youth in the community. Our Auxiliary staff enjoy a free Staff Pass when they work one shift per week, flexibility in hours to accommodate different lifestyles, a culture that cares about work-life balance, and 14% pay on top of their hourly wage in lieu of benefits. We foster a learning environment and provide you with on-the-job training.

RESPONSIBILITIES

- Supervising the Youth Centre and ensuring a safe environment.
- Assisting in developing a monthly calendar for the Youth Centre activities (lunch time/evening).
- Communicate/work with programmer on programs and events.

QUALIFICATIONS

- Previous experience working with youth;
- Experience with supervising and hosting activities for youth ages 11-16yrs.
- Current Emergency First Aid or Standard First Aid with CPR-C certification.
- Provision of a current Police Information Check with Vulnerable Sector Screening (Note: This is the applicant's financial responsibility to obtain this).

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| HOURS OF WORK | <ul style="list-style-type: none"> • Mondays-Thursday - 11:45am – 1:15pm • Mondays & Wednesdays – 2:45-5:15pm • Fridays - 1:45- 4:15pm <p><i>Work hours may vary based on operational requirements.</i></p> |
| LOCATION(S) | Neighbourhood Learning Centre |
| RATE | \$20.04 (\$17.58 per hour plus \$2.46 per hour in lieu of benefits) – 2024 rates |
| STATUS | Auxiliary (This is a union position) |
| BENEFITS | <ul style="list-style-type: none"> • 14% in lieu of benefits per hour. • Staff Membership to drop-in the weightroom, fitness classes, skating, and pool (applicable to employees with 1 or more set shifts per week) |

Please submit applications by 4:00pm, Monday, August 12, 2024 to:
Job Application Drop Box, Oak Bay Recreation Centre, 1975 Bee Street, Victoria, V8R 5E6 or

Email to: recreationjobs@oakbay.ca

Subject line in email should read: PRC2024-53 Youth Centre Attendant

Please note that only short-listed applicants will be contacted after the closing date of the posting