

MINUTES of a regular meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Monday, April 26, 2010 following a Public Hearing at 7:30 p.m.

PRESENT: Mayor C. M. Causton, Chairman  
Councillor H. Braithwaite  
Councillor A. R. Cassidy  
Councillor P. Copley  
Councillor J. D. Herbert  
Councillor T. Ney

STAFF: Municipal Administrator, W. E. Cochrane  
Municipal Clerk, L. Hilton  
Confidential Secretary, K. Green  
Deputy Municipal Administrator, M. Brennan  
Director of Building and Planning, R. Thomassen  
Municipal Treasurer, P. Walker

Mayor Causton called the meeting to order at 8:13 p.m.

It was the consensus of Council to amend the order of the agenda to bring forward Bylaw No. 4505, Eighty-Fifth Zoning Bylaw Amendment Bylaw, 2010 following adoption of the minutes of meetings.

ADOPTION OF MINUTES:

*Council – April 12, 2010*

MOVED by Councillor Copley  
Seconded by Councillor Braithwaite, That the minutes of the Council meeting held on Monday, April 12, 2010, be adopted.

MOVED by Councillor Ney  
Seconded by Councillor Copley, That the motion to adopt the minutes of the April 12, 2010 Council meeting be amended to reflect the following change to the minutes:

On page 11, the words “*Members of Council expressed similar views that were expressed at the April 6, 2010 Committee of the Whole meeting, with Councillors Jensen, Copley and Ney saying that the policy should be amended to bring more to the forefront the objective of achieving diversity in the makeup of volunteer boards and committees versus that being a secondary consideration after addressing the necessary qualifications.*” are replaced with the words “*Members of Council expressed similar views that were expressed at the April 6, 2010 Committee of the Whole meeting, with Councillors Jensen, Copley and Ney saying that the policy should be amended to bring equally to the forefront, together with addressing the necessary qualifications, the objective of achieving diversity in the makeup of volunteer boards and committees.*”

CARRIED

The question on the main motion, as amended, was then called.

CARRIED

*Estimates Committee – April 13, 2010*

MOVED by Councillor Braithwaite

Seconded by Councillor Ney, That the minutes of the Estimates Committee meeting held on Tuesday, April 13, 2010, and the recommendations contained therein, be adopted.

CARRIED

*Estimates Committee – April 15, 2010*

MOVED by Councillor Braithwaite

Seconded by Councillor Herbert, That the minutes of the Estimates Committee meeting held on Thursday, April 15, 2010, and the recommendations contained therein, be adopted.

CARRIED

*Committee of the Whole – April 19, 2010*

MOVED by Councillor Braithwaite

Seconded by Councillor Herbert, That the minutes of Committee of the Whole meeting held on Monday, April 19, 2010, and the recommendations contained therein, be adopted.

A member of Council drew attention to the request for financial assistance from the City of Victoria to offset its grant to the Our Place Society, noting that he has recently been informed that the Society may not be continuing with the early morning openings as indicated in the funding request and asked staff to clarify with the City of Victoria whether or not there is still a need for this funding.

Councillor Herbert indicated a conflict of interest regarding correspondence item no. 2010-106, as was noted in the minutes, as he lives near the applicant and may be in the notification area, and there was consensus that the motion be amended to exclude the recommendation in relation to correspondence item no. 2010-106, a development variance permit application for 2644 Cavendish Road. Councillor Herbert left the meeting at 8:24 p.m.

Councillor Braithwaite indicated a conflict of interest regarding correspondence item no. 2010-130, as was noted in the minutes, as she lives near the applicant and may be in the notification area, and there was consensus that the motion be amended to exclude the recommendations in relation to correspondence item no. 2010-130, a development variance permit application for 2608 Lincoln Road. Councillor Braithwaite left the meeting at 8:24 p.m.

The question was then called.

CARRIED

MOVED by Councillor Cassidy

Seconded by Councillor Copley, That the recommendations contained in the minutes of the Committee of the Whole meeting held on Monday, April 19, 2010 regarding correspondence item no. 2010-106, a development variance permit application for 2644 Cavendish Road, be adopted.

CARRIED

MOVED by Councillor Cassidy  
Seconded by Councillor Ney, That the recommendations contained in the minutes of the Committee of the Whole meeting held on Monday, April 19, 2010 regarding correspondence item no. 2010-130, a development variance permit application for 2608 Lincoln Road, be adopted.

CARRIED

Councillors Herbert and Braithwaite returned to the meeting at 8:25 p.m.

*Special Council – April 19, 2010*

MOVED by Councillor Copley  
Seconded by Councillor Ney, That the minutes of the Special Council meeting held on Monday, April 19, 2010, be adopted.

CARRIED

**BYLAWS:**

***For Third Reading and Adoption (Subject to the Outcome of the Public Hearing)***

*Bylaw No. 4505, Eighty-Fifth Zoning Bylaw Amendment Bylaw, 2010*

In an effort not to eliminate any options that Council might have with respect to the rock wall at 63 Sylvan Lane, which had been referred to in the public hearing prior to the Council meeting, the Municipal Administrator drew attention to section 929 of the *Local Government Act* that would allow Council to direct staff to withhold a building permit for the rock wall inasmuch as it would be in conflict with the bylaw that was the subject of the public hearing.

Mr. Cochrane advised that while he was not advocating one course or another, such use of the relevant section of the *Local Government Act* by Council would be quite unusual, as this section would more typically be used in situations involving a high profile land use application specific to a piece of land. The bylaw under consideration would apply to the whole municipality, said Mr. Cochrane. Should the bylaw be adopted, he said, Council would no longer have the option of withholding the building permit. Therefore, if Council wishes to consider taking any action with respect to the building permit application for the rock wall, the subject would have to be debated prior to considering adoption of the bylaw, he said.

There was further discussion and Mr. Cochrane answered additional questions from members of Council in respect to the possible use of section 929 of the Act.

Mr. Thomassen responded to questions from Council about the rock wall at 63 Sylvan Lane, reviewing the various communications with the owners and applicants in that regard, and providing information with respect to particular aspects of the rock wall.

Turning back to the possible use of section 929 of the Act, Mr. Cochrane answered further questions, noting that if the permit for 63 Sylvan Lane was to be withheld for 30 days, then during that time Council must consider the application, explaining the possible process that could then be followed.

MOVED by Councillor Cassidy  
Seconded by Councillor Braithwaite, That:

- 1) a conflict be identified between the development proposed in the application dated April 21, 2010 for a building permit in respect of Lot 2, Section 47, Victoria District, Plan 41672 (63 Sylvan Lane) and Bylaw No. 4505, being a proposed amendment to the *Zoning Bylaw, 1986* regulating certain aspects of the construction of retaining walls, the preparation of which was commenced pursuant to a resolution of Committee of the Whole dated April 6, 2010, and which was introduced and read a first and second time by Council on April 12, 2010; and
- 2) a building permit for the development proposed in the said application be withheld for a period of 30 days pursuant to Section 929 of the *Local Government Act*.

CARRIED

MOVED by Councillor Braithwaite  
Seconded by Councillor Herbert, That Bylaw No. 4505, *Eighty-Fifth Zoning Bylaw Amendment Bylaw, 2010*, be read a third time.

CARRIED

MOVED by Councillor Herbert  
Seconded by Councillor Cassidy, That Bylaw No. 4505, *Eighty-Fifth Zoning Bylaw Amendment Bylaw, 2010*, be adopted.

CARRIED

COMMUNICATIONS:

1. 2010-138 DIRECTOR OF PARKS AND RECREATION, April 22, 2010  
Re Oak Bay High School Neighbourhood Learning Centre Grant Application

MOVED by Councillor Braithwaite  
Seconded by Councillor Copley, That Oak Bay Municipal Council support in principle a Neighbourhood Learning Centre as a component of the Oak Bay High School redevelopment and, further, that staff be authorized to submit a consultation and planning grant application to the Union of British Columbia Municipalities for which the District is willing to provide overall grant management, provided that a support letter is received from the Board of Education for School District No. 61.

CARRIED

2. 2010-139 DIRECTOR OF BUILDING AND PLANNING, April 20, 2010  
Re Development Variance Permit Amendment Application – 168 Barkley Terrace

The Director of Building and Planning advised that because the building permit application drawings submitted for 168 Barkley Terrace differ slightly from those attached to the development variance permit, Council is being requested to determine whether the modified plans remain in substantial conformity with the original plans.

MOVED by Councillor Cassidy

Seconded by Councillor Herbert, That the modified plans attached to correspondence item no. 2010-139 in respect to development variance permit 04-2010 for 168 Barkley Terrace, are determined by Council to be in substantial conformity with the original plans attached to the permit.

CARRIED

3. 2010-140 CIBC RUN FOR THE CURE, April 20, 2010  
Re Request for Road Closures – October 3, 2010

MOVED by Councillor Braithwaite

Seconded by Councillor Herbert, That approval be given for the temporary road closures of Cedar Hill Cross Road between Henderson Road and Gordon Head Road, and the east side of Gordon Head Road from Cedar Hill Cross Road to the municipal boundary with the District of Saanich, on Sunday, October 3, 2010, from 8:00 o'clock a.m. to 11:00 o'clock a.m. to facilitate the staging of the 2010 CIBC Canadian Breast Cancer Foundation Run for the Cure event, subject to the event organizer entering into a public property occupancy agreement in which it will among other standard requirements:

- 1) release and indemnify the Municipality from any claims or liability associated with the event and providing evidence of public liability insurance in the amount of not less than \$3,000,000; and
- 2) agree to pay all invoices from the Municipality for costs incurred in connection with the event; and
- 3) agree to obtain Oak Bay Police approval for a traffic plan and implement the same subject to any field instructions from the Police; and
- 4) sufficient notice being given by the event organizers to all property owners along the proposed route,

with the Municipal Clerk being authorized to execute such agreement on behalf of the District of Oak Bay.

CARRIED

Correspondence re Item Appearing Later on the Agenda

3. 2010-141 GRAHAM AND AMANDA TARLING, April 24, 2010  
Re Development Variance Permit – 975 Linkleas Avenue

MOVED by Councillor Braithwaite

Seconded by Councillor Copley, That correspondence item no. 2010-141 be received.

CARRIED

NEW BUSINESS:

*Capital Regional District Arts Development Service*

Councillor Copley provided Council with a newsletter from the Capital Regional District Arts Development Service, drawing attention to the various aspects of the Service.

*Oak Bay Child and Youth Committee - YES (Young Exceptional Star) Awards*

Councillor Braithwaite thanked, in advance, those that will be attending the upcoming awards event Wednesday, April 28, 2010.

*House Demolition/Deconstruction Requests*

Councillor Cassidy again expressed his concern regarding the number of deconstruction and demolition permits being requested.

*Monterey Centre Elevator – Grand Opening*

Mayor Causton expressed his gratitude to the estate of Ms. Isabel Cox and to the Hope Legacy for their contribution to the Monterey Centre elevator, which officially opened April 26, 2010.

It was noted that the Monterey wood crafters group has created a wooden rocking horse to be donated to the Cridge Centre for the Family, which will be on display at the Monterey Centre for the next two weeks or so.

*Welcome to the New Chief Administrative Officer*

Mayor Causton introduced and welcomed Oak Bay's new Chief Administrative Officer, Mark Brennan.

TABLED:

***Development Variance Permit – 2176 Pentland Road***

MOVED by Councillor Copley

Seconded by Councillor Herbert, That the following motion be lifted from the table:

That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 2176 Pentland Road (Lot 12, Section 22, Victoria District, Plan 1159), varying the following provision of Bylaw No. 3531, being the *Zoning Bylaw, 1986*, as amended:

<u>Bylaw Section</u>	<u>Required</u>	<u>Requested</u>	<u>Variance</u>
6.5.4(11) Minimum Interior Side Lot Line Setback of the Second Storey (East Side)	3.0 m	1.83 m	1.17 m
6.5.4(11) Minimum Interior Side Lot Line Setback of the Second Storey (West Side)	3.0 m	2.89 m	0.11 m

to accommodate the construction of a two storey addition as shown on the plans appended to Committee of the Whole agenda item #2010-104, being a memorandum from the Director of Building and Planning dated March 29, 2010.

CARRIED

With no members of the public wishing to speak to the application, the question on the main motion was then called.

CARRIED

***Development Variance Permit – 975 Linkleas Avenue***

MOVED by Councillor Herbert

Seconded by Councillor Copley, That the following motion be lifted from the table:

That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 975 Linkleas Avenue (Amended Lot 12, (DD 131035-I), Block 2, Section 73, Victoria District, Plan 992), varying the following provisions of Bylaw No. 3531, being the *Zoning Bylaw, 1986*, as amended:

<u>Bylaw Section</u>	<u>Permitted/ Required</u>	<u>Requested</u>	<u>Variance</u>
6.5.4(6)(a) Maximum Gross Floor Area Higher than 0.8 metres Below Grade	240 sq m	373 sq m	133 sq m
6.5.4(11) Minimum Interior Side Lot Line Setback of the Second Storey	3.0 m	1.50 m	1.50 m

to accommodate the construction of a rear deck as shown on the plans appended to Committee of the Whole agenda item #2010-105, being a memorandum from the Director of Building and Planning dated March 30, 2010.

CARRIED

With no members of the public wishing to speak to the application, the question on the main motion was then called.

CARRIED

**RESOLUTIONS:**

***Development Variance Permit – 2644 Cavendish Avenue***

Councillor Herbert declared a conflict of interest with respect to the development variance permit request for 2644 Cavendish Avenue as he lives near the applicant and may be in the notification area. Councillor Herbert left the meeting at 9:20 p.m.

MOVED by Councillor Braithwaite

Seconded by Councillor Cassidy, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 2644 Cavendish Avenue (Lot 67, Section 61, Victoria District, Plan 874), varying the following provision of Bylaw No. 3531, being the *Zoning Bylaw, 1986*, as amended:

<u>Bylaw Section</u>	<u>Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.5.4(6)(b) Maximum Gross Floor Area Higher than 0.8 metres Below Grade	300 sq m	359 sq m	59 sq m

to accommodate the construction of a two storey addition as shown on the plans appended to Committee of the Whole agenda item #2010-106, being a memorandum from the Director of Building and Planning dated March 26, 2010.

MOVED by Councillor Cassidy

Seconded by Councillor Braithwaite, That the motion in respect to the development variance permit for 2644 Cavendish Avenue be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

Councillor Herbert returned to the meeting at 9:21 p.m.

***Development Variance Permit – 2551 Florence Street***

MOVED by Councillor Braithwaite

Seconded by Councillor Cassidy, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 2551 Florence Street (Lot 2, Block 2, Section 28, Victoria District, Plan 915), varying the following provision of Bylaw No. 3540, being the *Parking Facilities Bylaw, 1986*, as amended:

<u>Parking Facilities Bylaw Section</u>	<u>Required</u>	<u>Requested</u>	<u>Variance</u>
4.1 and Schedule 'A', A.1. (a) Minimum number of Parking Spaces	2 spaces (one must be in a building)	2 spaces (none in a building)	No covered parking provided

to accommodate two uncovered parking spaces as shown on the plan appended to Committee of the Whole agenda item #2010-131, being a memorandum from the Director of Building and Planning dated April 14, 2010.

MOVED by Councillor Braithwaite

Seconded by Councillor Cassidy, That the motion in respect to the development variance permit for 2551 Florence Street be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Development Variance Permit – 2555 Lansdowne Road***



MOVED by Councillor Copley

Seconded by Councillor Braithwaite, That the Director of Building and Planning be authorized to issue a Development Variance Permit amending Development Variance Permit No. 39-2009 with respect to 2555 Lansdowne Road (Lot 6, Block 19, Section 31, Victoria District, Plan 1216A), varying the following provision of Bylaw No. 3531, being the *Zoning Bylaw, 1986*, as amended:

<u>Bylaw Section</u>	<u>Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.2.4(3)(a) and Schedule 'B' Maximum Building Height	7.32 m	8.3 m	0.98 m

to correct an error on the original renovation plans to reflect the actual building height as shown on the plans appended to Committee of the Whole agenda item #2010-132, being a memorandum from the Director of Building and Planning dated April 14, 2010.

MOVED by Councillor Cassidy

Seconded by Councillor Braithwaite, That the motion in respect to the development variance permit for 2555 Lansdowne Road be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Development Variance Permit – 3460 Beach Drive***

MOVED by Councillor Herbert

Seconded by Councillor Copley, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 3460 Beach Drive (Lot 4, Section 31, Victoria District, Plan 10433), varying the following provision of Bylaw No. 3531, being the *Zoning Bylaw, 1986*, as amended:

<u>Bylaw Section</u>	<u>Required</u>	<u>Requested</u>	<u>Variance</u>
6.2.4(2)(c) and Schedule 'C' Minimum Interior Side Lot Line Setbacks	4.57 m	3.5 m	1.07 m
6.2.4(2)(e) and Schedule 'C' Minimum Total of Side Lot Line Setbacks	12.19 m	7.8 m	4.39 m

to accommodate the addition of a carport as shown on the plans appended to Committee of the Whole agenda item #2010-133, being a memorandum from the Director of Building and Planning dated April 10, 2010.

MOVED by Councillor Herbert

Seconded by Councillor Braithwaite, That the motion in respect to the development variance permit for 3460 Beach Drive be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Development Variance Permit – 3195 Cadboro Bay Road***

MOVED by Councillor Herbert

Seconded by Councillor Copley, That the Director of Building and Planning be authorized to issue a Development Variance Permit with respect to 3195 Cadboro Bay Road (Lot D, Block 17, Section 31, Victoria District, Plan 2682), varying the following provision of Bylaw No. 3531, being the *Zoning Bylaw, 1986*, as amended:

<u>Bylaw Section</u>	<u>Permitted</u>	<u>Requested</u>	<u>Variance</u>
6.2.4(3)(c) and Schedule 'B' Maximum Roof Height	9.14 m	9.4 m	0.26 m

to accommodate a second floor addition and renovations as shown on the plans appended to Committee of the Whole agenda item #2010-134, being a memorandum from the Director of Building and Planning dated April 10, 2010.

MOVED by Councillor Cassidy

Seconded by Councillor Braithwaite, That the motion in respect to the development variance permit for 3195 Cadboro Bay Road be tabled to allow notice to be given in accordance with the *Local Government Act*.

CARRIED

***Summary of Grants***

MOVED by Councillor Braithwaite

Seconded by Councillor Cassidy, That, for 2010 the following specific grants, which have been incorporated into the 2010-2014 Financial Plan Bylaw, be approved:

CRAT - Mobile Youth Services Team	\$ 5,547
BIA - Oak Bay Village Improvement	\$ 70,000
City of Victoria re Multiplex (Yr 6 of 10)	\$ 17,798
Community Association of Oak Bay	\$ 1,500
Heritage Foundation	\$ 5,500
Halloween – Kiwanis	\$ 500
Oak Bay High Scholarship	\$ 1,500
Oak Bay High purchase of art	\$ 300
Victoria Film Commission	\$ 3,000
CCBA re maintenance	\$ 2,500
Oak Bay United Church re. parking availability	\$ 3,500
Xmas poinsettias	\$ 60
Bike to Work Week	\$ 1,000
CRD re part-time Bowker Cr. Coordinator (year 1 of 3)	\$ 11,835
CRD re Bowker Creek Infrastructure Planning	
Grant from the Province	\$ 5,000
City of Victoria - Our Place grant	\$ 5,370
City of Victoria - Canada Day celebrations	\$ 1,500

Royal Canadian Legion	\$ 250	
One-time requests	\$ 4,500	
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	\$ 141,160	
Employees	\$ 400	\$ 141,560
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Social Services		
St Johns Ambulance	\$ 571	
NEED	\$ 4,905	
Volunteer Victoria	\$ 2,943	
Community Council	\$ 3,924	
Integrated recreation	\$ 6,630	\$ 18,973
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Tourism Victoria		\$ 3,375
Oak Bay Volunteers		\$ 24,000
Maritime Museum		\$ 2,500
Oak Bay Tea Party Society		\$ 7,000
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		\$ 197,408
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		CARRIED

BYLAWS:

***For First, Second and Third Reading***

MOVED by Councillor Copley

Seconded by Councillor Ney, That Bylaw No. 4506, *Financial Plan Bylaw, 2010*, be introduced and read a first time.

CARRIED

MOVED by Councillor Copley

Seconded by Councillor Ney, That Bylaw No. 4506, *Financial Plan Bylaw, 2010*, be read a second time.

CARRIED

Mayor Causton then asked if anyone in attendance wished to address Council regarding the Financial Plan Bylaw, 2010.

Seeing no one come forward, it was

MOVED by Councillor Copley

Seconded by Councillor Herbert, That Bylaw No. 4506, *Financial Plan Bylaw, 2010*, be read a third time.

CARRIED

MOVED by Councillor Herbert

Seconded by Councillor Braithwaite, That Bylaw No. 4507, *Capital Works and Equipment Reserve Fund Appropriation Bylaw, 2010*, be introduced and read a first time.

CARRIED

MOVED by Councillor Herbert

Seconded by Councillor Braithwaite, That Bylaw No. 4507, *Capital Works and Equipment Reserve Fund Appropriation Bylaw, 2010*, be read a second time.

CARRIED

MOVED by Councillor Herbert

Seconded by Councillor Braithwaite, That Bylaw No. 4507, *Capital Works and Equipment Reserve Fund Appropriation Bylaw, 2010*, be read a third time.

CARRIED

MOVED by Councillor Braithwaite

Seconded by Councillor Copley, That Bylaw No. 4508, *Heritage Reserve Fund Appropriation Bylaw, 2010*, be introduced and read a first time.

CARRIED

MOVED by Councillor Braithwaite

Seconded by Councillor Copley, That Bylaw No. 4508, *Heritage Reserve Fund Appropriation Bylaw, 2010*, be read a second time.

CARRIED

MOVED by Councillor Braithwaite

Seconded by Councillor Copley, That Bylaw No. 4508, *Heritage Reserve Fund Appropriation Bylaw, 2010*, be read a third time.

CARRIED

MOVED by Councillor Copley

Seconded by Councillor Herbert, That Bylaw No. 4509, *Land Sale Reserve Fund Appropriation Bylaw, 2010*, be introduced and read a first time.

CARRIED

MOVED by Councillor Copley

Seconded by Councillor Herbert, That Bylaw No. 4509, *Land Sale Reserve Fund Appropriation Bylaw, 2010*, be read a second time.

CARRIED

MOVED by Councillor Copley

Seconded by Councillor Herbert, That Bylaw No. 4509, *Land Sale Reserve Fund Appropriation Bylaw, 2010*, be read a third time.

CARRIED

MOVED by Councillor Cassidy  
Seconded by Councillor Herbert, That Bylaw No. 4510, *Machinery and Equipment Depreciation Reserve Fund Appropriation Bylaw, 2010*, be introduced and read a first time.

CARRIED

MOVED by Councillor Cassidy  
Seconded by Councillor Herbert, That Bylaw No. 4510, *Machinery and Equipment Depreciation Reserve Fund Appropriation Bylaw, 2010*, be read a second time.

CARRIED

MOVED by Councillor Cassidy  
Seconded by Councillor Herbert, That Bylaw No. 4510, *Machinery and Equipment Depreciation Reserve Fund Appropriation Bylaw, 2010*, be read a third time.

CARRIED

MOVED by Councillor Braithwaite  
Seconded by Councillor Copley, That Bylaw No. 4511, *Refuse Collection and Disposal Bylaw Amendment Bylaw, 2010*, be introduced and read a first time.

CARRIED

MOVED by Councillor Braithwaite  
Seconded by Councillor Copley, That Bylaw No. 4511, *Refuse Collection and Disposal Bylaw Amendment Bylaw, 2010*, be read a second time.

CARRIED

MOVED by Councillor Braithwaite  
Seconded by Councillor Herbert, That Bylaw No. 4511, *Refuse Collection and Disposal Bylaw Amendment Bylaw, 2010*, be read a third time.

CARRIED

MOVED by Councillor Cassidy  
Seconded by Councillor Herbert, That Bylaw No. 4512, *Tax Rates Bylaw, 2010*, be introduced and read a first time.

CARRIED

MOVED by Councillor Cassidy  
Seconded by Councillor Herbert, That Bylaw No. 4512, *Tax Rates Bylaw, 2010*, be read a second time.

CARRIED

MOVED by Councillor Cassidy  
Seconded by Councillor Herbert, That Bylaw No. 4512, *Tax Rates Bylaw, 2010*, be read a third time.

CARRIED

ADJOURNMENT:

MOVED by Councillor Braithwaite

Seconded by Councillor Copley, That the open portion of the Council meeting be adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and litigation or potential litigation affecting the municipality.

CARRIED

The meeting adjourned at 9:26 p.m.

Certified Correct:

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Mayor