

MINUTES of the first statutory meeting of the MUNICIPAL COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Monday, December 5, 2011, following swearing in before The Honourable Mr. Justice Malcolm Macaulay of Nils Jensen as Mayor, and Pam Copley, Cairine Green, John Herbert, Michelle Kirby, Kevin Murdoch and Tara Ney as Councillors at 7:30 p.m.

PRESENT: Mayor N. Jensen, Chair  
Councillor P. Copley  
Councillor C. Green  
Councillor J. Herbert  
Councillor M. Kirby  
Councillor K. Murdoch  
Councillor T. Ney

STAFF: Municipal Administrator, M. Brennan  
Municipal Clerk, L. Hilton  
Confidential Secretary, K. Green  
Director of Building and Planning, R. Thomassen  
Municipal Treasurer, P. A. Walker  
Director of Engineering Services, D. Marshall  
Deputy Fire Chief, D. Cockle  
Superintendent of Public Works, P. Barnett  
Director of Parks & Recreation, R. Herman

Following the swearing in of Council members, Mayor Jensen called the inaugural meeting to order.

INAUGURAL ADDRESS:

Mayor Jensen welcomed everyone to the inaugural meeting of Oak Bay's 106<sup>th</sup> Municipal Council, and thanked The Honourable Justice Malcolm Macaulay for swearing in the newly elected Council.

Mayor Jensen congratulated and thanked everyone who was involved with and who ran in the election and expressed his appreciation for the value of a democratic society and process.

Mayor Jensen said it has been a privilege to serve Oak Bay as a Councillor for the past 15 years, and he is pleased to accept the privilege of serving as Mayor, saying he will accept the responsibilities of the position with humility.

With respect to outgoing members of Council, Mayor Jensen took a moment to recognize Hazel Braithwaite for her six years of devotion to the community and dedicated service, especially the work she did on the Parks and Recreation Commission and her role in respect to the new Oak Bay High School.

Mayor Jensen then turned his attention to what he described as the rich legacy of achievement of outgoing Mayor Christopher Causton, noting he was Oak Bay's longest serving mayor (for the past 15 years). He noted the many changes and improvements to the community during Christopher Causton's time, such as the library expansion, the renovated Recreation Centre, the Windsor Pavilion, a new pub, a new hotel, a reinvigorated Estevan Village and neighbourhood-friendly stores dotting the community. He also thanked the former Mayor for helping build the community into the very special place it is today.

Mayor Jensen also recognized the rich history of Oak Bay by acknowledging that it is on the traditional lands of the Coast Salish First Nations people, and he drew attention to the recent installation of eight cairns that recognize the First Nations. The Mayor also expressed appreciation for the Reeves, mayors and councillors who contributed to the evolution of Oak Bay since its establishment in 1906 to what the community has become today. He acknowledged, however, that not all choices are clear, saying it is

important to carefully consider long term community growth in a sustainable environmental, social and economical way, with a vision of what Oak Bay should look like in the future.

Mayor Jensen drew attention to how Oak Bay (and the world) has changed since its Official Community Plan was last reviewed in 1996 and he would like to see those changes reflected in a renewed Official Community Plan. He said Council will begin the process of renewing the Official Community Plan in early 2012 by first identifying the issues, coming up with a work plan, and developing a process that will engage the community, and once completed it will be a community roadmap guiding choices and decisions. To that end, he appointed Councillors Copley, Ney and Green to lead a working group to lay the groundwork for that process.

Another priority of Council, said Mayor Jensen, is community engagement, and Council will work to develop innovative and user-friendly ways to improve upon communications with the community and to encourage participation from all citizens in municipal decision making. He said he will ask Councillors Murdoch and Green to head up a small group that will make recommendations to improve communication with the public.

Mayor Jensen said he plans to continue the trade-mark tradition of the 'Mayor's Personal Welcome' to newcomers as an innovative idea to build community and friendships one household at a time.

Two new advisory committees and two citizen advisory groups will be established to provide advice regarding the environment and climate change, and for active transportation, as a means for Oak Bay to reach its potential of being a green leader in the Region and in the Province, he said.

With respect to the region's liquid waste management plan and the Uplands sewer system, he said Councillor Herbert has offered to stay on this committee, acknowledging he has been a stalwart on that portfolio on behalf of Oak Bay. Councillor Herbert will also be appointed as the alternate director at the Capital Regional District, he said.

Oak Bay will be proactive on the development of the Oak Bay High School, said Mayor Jensen, and he advised that Councillors Kirby and Ney will take up that challenge, and he will continue to work diligently on the Oak Bay Lodge issue.

Another area that needs attention regionally, he said, is policing, and he will be inviting the mayors of Greater Victoria to talk about policing in the region and how to ensure the safety of our citizens in the best and most cost effective way.

He then turned to the key challenge of fiscal management, transparency and accountability in challenging times, saying he welcomes the appointment of a Municipal Auditor to assist with a review of municipal budgeting and reporting. He suggested the Municipal Treasurer explore the idea of using a municipal fiscal management tool based on a series of criteria for fiscal accountability.

Mayor Jensen thanked the many volunteers who donate their time, energy and talents to sports, scouts and guides, service clubs, the Monterey Centre, Oak Bay volunteer agency, etc., adding that the generous contributions of time and spirit help make Oak Bay the most livable community in Canada.

Members of staff were introduced and thanked for their contributions and dedication to the management of the Municipality.

In closing, Mayor Jensen thanked everyone for attending and for their vote of confidence, and on behalf Council and their families, he wished everyone the very best of the holiday season and a happy New Year.

COMMUNICATIONS:

1. 2012-1 MUNICIPAL ADMINISTRATOR, December 1, 2011  
Re 2012 Provisional Budget

MOVED by Councillor Herbert  
Seconded by Councillor Copley, That correspondence item no. 2012-1 be received.

CARRIED

RESOLUTIONS:

***Confirmation of Appointments***

MOVED by Councillor Copley  
Seconded by Councillor Herbert, That the following appointments be confirmed for the 2012 Council year in accordance with the respective enactments or agreements governing them:

***COMMITTEE OF THE WHOLE***

Active Transportation and Community Section ..... Councillor Kirby  
Environment and Regulatory Section..... Councillor Murdoch  
Public Works/Finance/Emergency Services Section..... Councillor Herbert  
Parks and Recreation Section..... Councillor Ney  
Land Use and Planning Section..... Councillor Copley  
Heritage and Culture Section..... Councillor Green  
Uplands Building Permits Subcommittee .....Councillors Copley, Herbert, Green

***OTHER COUNCIL APPOINTMENTS***

Acting Mayor for:

December and January ..... Councillor Ney  
February and March ..... Councillor Copley  
April and May ..... Councillor Herbert  
June and July ..... Councillor Ney  
August and September ..... Councillor Copley  
October and November ..... Councillor Herbert  
Capital Regional District ..... Mayor Jensen (*Alternate: Councillor Herbert*)  
Capital Regional District Arts Committee ..... Councillor Green  
Capital Regional District Liquid Waste Committee..... Councillor Herbert  
Camosun College Liaison..... Councillor Murdoch  
Community Initiatives Committee ..... Councillors Ney and Herbert (Chair)  
CREST Corporation ..... Mayor Jensen (*Alternate: Councillor Herbert*)  
Emergency Planning Liaison..... Councillor Herbert  
Greater Victoria Labour Relations Association..... Councillor Green (*Alternate: Councillor Murdoch*)  
Greater Victoria Public Library Board ..... Councillor Murdoch  
Oak Bay Child and Youth Committee..... Councillor Kirby  
Oak Bay Community Archives ..... Councillor Green  
Oak Bay Heritage Commission ..... Councillor Green  
Oak Bay Heritage Foundation ..... Councillor Green  
Oak Bay High School Steering Committee.....Councillors Ney and Kirby  
..... Mayor Jensen (ex officio)  
Oak Bay Merchants Liaison ..... Councillor Ney

Oak Bay Parks and Recreation Commission Liaison .....	Councillor Ney
Oak Bay Police Board .....	Mayor Jensen (ex officio)
Oak Bay Tourism Committee Liaison.....	Councillor Ney
Parcel Tax Roll Review Panel.....	Mayor Jensen, Councillors Ney and Herbert
Provincial Capital Commission .....	Councillor Copley
Provincial Court—Family Court Committee .....	Councillor Kirby
Regional Housing Trust Fund Commission .....	Councillor Copley ( <i>Alternate: Councillor Green</i> )
Royal and McPherson Theatres Society.....	Councillor Green
School District 61 Liaison .....	Councillor Ney
University of Victoria Liaison.....	Councillor Copley
Wall of Fame Committee .....	Councillors Ney and Herbert

CARRIED

***Regional Water Supply Commission Appointments***

Mayor Jensen noted that the legislation which governs the Regional Water Supply Commission requires that a municipal Council must provide an opportunity for the public to advise Council as to which member should be appointed as the Municipality's representative to the Commission. He asked if anyone in attendance wished to address Council on the matter.

Seeing no one come forward, Mayor Jensen recommended that Councillor Ney be appointed as the primary appointee to the Regional Water Supply Commission, and that Councillor Murdoch be appointed as the alternate.

MOVED by Councillor Green

Seconded by Councilor Herbert, That Councillor Ney be appointed as the District of Oak Bay's representative on the Regional Water Supply Commission, and further, that Councillor Murdoch be appointed as the alternate District of Oak Bay representative on the Commission.

CARRIED

***Bank Signing Authority***

MOVED by Councillor Copley

Seconded by Councilor Ney, That Council adopt The Royal Bank of Canada Form 380(01/2007) regarding signing officers for the Municipality, who shall be either the Mayor (or in his absence the Acting Mayor), the Finance Chair, or the Municipal Administrator (or in his absence the Deputy Municipal Administrator), as the case may be, together with the Municipal Treasurer (or in her absence the Deputy Municipal Treasurer), and the transactions that these officers can undertake.

CARRIED

***Attendance at the Local Government Leadership Academy – Elected Officials Training Seminar***

MOVED by Councillor Herbert

Seconded by Councilor Ney, That all Council members be authorized to attend the UBCM's *Elected Officials Training Seminar* in Parksville, BC, January 24 to 26, 2012, or January 25 to 27, 2012 with registration, accommodation, travel and meal costs to be covered by the Municipality in accordance with the *Elected Official Travel Expense Bylaw*.

CARRIED

BYLAWS:

***For First, Second and Third Reading***

MOVED by Councillor Copley

Seconded by Councillor Herbert, That Bylaw No. 4552, *Financial Plan Bylaw, 2011, Amendment Bylaw No.3, 2011*, be introduced and read a first time.

CARRIED

MOVED by Councillor Copley

Seconded by Councillor Herbert, That That Bylaw No. 4552, *Financial Plan Bylaw, 2011, Amendment Bylaw No.3, 2011*, be read a second time.

CARRIED

Mayor Jensen noted that pursuant to the *Community Charter*, Council must undertake a process for public consultation regarding the proposed Financial Plan, therefore, he asked whether or not there was anyone in attendance that wished to address Council regarding Bylaw No. 4552. No one came forward.

MOVED by Councillor Copley

Seconded by Councillor Herbert, That That Bylaw No. 4552, *Financial Plan Bylaw, 2011, Amendment Bylaw No.3, 2011*, be read a third time.

CARRIED

ADJOURNMENT:

MOVED by Councillor Ney

Seconded by Councillor Murdoch, That the inaugural meeting of Council be adjourned.

CARRIED

The meeting adjourned at 8:15 p.m.

Certified Correct

---

Municipal Clerk

---

Mayor