

MINUTES of a meeting of ESTIMATES COMMITTEE of the Municipal Council of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Wednesday, April 13, 2011.

PRESENT: Chairman, Councillor N. B. Jensen
Councillor H. Braithwaite
Councillor A. R. Cassidy
Councillor P. Copley
Councillor J. D. Herbert
Councillor T. Ney

STAFF: Municipal Administrator, M. Brennan
Municipal Clerk, L. Hilton
Municipal Treasurer, P. Walker
Director of Engineering Services, D. Marshall
Superintendent of Public Works, P. Barnett

Chairman Jensen called the meeting to order at 5:40 p.m.

OPERATING BUDGET:

A detailed review of the operating budget resumed from the last Estimates Committee meeting, with a number of adjustments being made.

Oak Bay Volunteer Services Society

Attention was drawn to additional information supplied with respect to the financial situation of the Society and its past contributions to the Victoria Foundation.

Concerns were raised over the Society providing funding to the Victoria Foundation given that it receives a grant from the Municipality, which is intended as an operating grant for the Society. While the Committee agreed to provide the \$25,000 grant already included in the Estimates Budget, it directed staff to request that the Society advise Municipal Council prior to providing funding, other than bequests, to the Victoria Foundation.

CAPITAL BUDGET:

Discussion on the remaining portions of the capital budget resumed from the last Estimates Committee meeting, with various adjustments being made.

Police Department Community Services Vehicle

The Municipal Treasurer drew the Committee's attention to a new request from the Police Department for replacement for the Community Services vehicle, which is not shown in the Estimates Budget. The cost of the vehicle, said Ms. Walker, would be covered from donations along with the sale of the existing PT Cruiser. Early approval for the purchase would be required, and it was noted that a request would come before Council on April 18th at a Special Council meeting.

Council Chambers Audio System

Ms. Walker indicated that due to recent issues with the sound system in the Council Chambers, staff had received quotes on replacement equipment. The recommended quote was for \$15,000, she said, and there was consensus to include the project in the budget with the funding to come from the Capital Works Reserve.

Traffic Calming

In respect to the budget for traffic calming initiatives, there was consensus that Engineering Department staff should pursue installing lighted bollards (similar to ones already installed in some areas) in appropriate locations in the Municipality and undertake some trial asphalt stamping/painting projects at appropriate crosswalks, using funds in the traffic calming account.

1. 2011-144 DIRECTOR OF ENGINEERING SERVICES, April 13, 2011
Re Roslyn Road and Area Drainage Study

Attention was drawn to the memorandum from the Director of Engineering Services regarding a drainage study of the Roslyn Road area that resulted from concerns raised by residents. Mr. Marshall noted two proposed options for addressing storm water on the public lanes, and there was consensus to include Option 1, being construction of a swale on the public lane, at a cost of \$8,000, in the 2011 budget.

Municipal Hall Outside Washrooms

It was noted that during the Estimates Committee meeting with the Parks and Recreation Commission, the issue of the outside washrooms at the Municipal Hall arose, and that staff was requested to provide costing information for automatic timed locks and refurbishment of the facilities.

Following discussion, there was consensus to include \$24,000 in the capital budget for the refurbishment of the washrooms, however, the cost of the timed locks was not supported for this budget year.

REFERRALS TO ESTIMATES COMMITTEE:

Community Association Grant Requests

There was considerable discussion with respect to the referrals to the Committee for funding of community associations, and varying views and opinions were expressed in this regard and it was suggested that criteria for providing grants to Community Associations would be helpful in the future.

MOVED by Councillor Copley

Seconded by Councillor Ney, That it be recommended to Council that a grant of \$500 each be provided to the Community Association of Oak Bay, the North Henderson Residents Association and the Friends of Uplands Park, along with an additional one-time grant of \$1,000 to the Community Association of Oak Bay for its newsletter publishing costs.

Following discussion there was consensus to withdraw the motion, and it was suggested that the Committee deal with the Friends of Uplands Park in a separate motion.

MOVED by Councillor Braithwaite

Seconded by Councillor Herbert, That it be recommended to Council that a grant of \$750 each be provided to the Community Association of Oak Bay and the North Henderson Residents Association.

Again, following discussion the motion was withdrawn by consensus.

MOVED by Councillor Cassidy

Seconded by Councillor Ney, That it be recommended to Council that a grant of \$1,000 each be provided to the Community Association of Oak Bay and the Friends of Uplands Park, and further, that a grant of \$500 be provided to the North Henderson Residents Association.

CARRIED

Bike to Work Victoria

MOVED by Councillor Braithwaite

Seconded by Councillor Copley, That it be recommended to Council that an additional grant of \$500 be provided to Bike to Work Victoria.

CARRIED

(Councillor Herbert against the motion)

De Mezey Memorial – Abbeyfield Legacy Society

MOVED by Councillor Copley

Seconded by Councillor Ney, That it be recommended to Council that a grant in the amount of \$2,500 be provided to the De Mezey Memorial – Abbeyfield Legacy Society, with \$1,500 of it to be released only after Council’s receipt of a suitable budget.

CARRIED

The following decisions were made with respect to the referrals to the Committee:

Description	Amount Requested	Decision
1. Victoria Junior Chess Society	\$2,500	Not approved
2. Ecole Willows School Parent Advisory Committee	\$5,000	Not approved
3. Community Association of Oak Bay-Project Grant Request and Per Capita Grant Request	\$11,500	\$1,000
4. Community Association of Oak Bay – Newsletter publishing costs	\$1,000	Not approved
5. Oak Bay Lawn Bowling Club – Anderson House Roof Replacement	\$6,404	Not approved
6. Coastal Community Network Subscription Fee	\$254	Not approved
7. Friends of Uplands Park	\$1,200	\$1,000
8. South Island Dispute Resolution Centre Society	\$21,000	Not approved
9. Greater Victoria Development Agency	\$10,000	Not approved
10. North Henderson Residents Association	\$500	\$500
11. Maritime Museum of British Columbia	\$5,000	\$2,500
Description	Amount Requested	Decision
12. Oak Bay Volunteer Services Society	\$30,000	\$25,000
13. Bike to Work Victoria	\$3,000	\$1,500
14. De Mezey Memorial-Abbeyfield Legacy Society	\$2,500	\$2,500

OPERATING BUDGET CONTINUED:

E-Communication

There was consensus to include \$10,000 in the budget to assist with increased electronic communications with the community.

SUMMARY OF ADJUSTMENTS:

<u>Description</u>	<u>Increase to Taxes</u>	<u>Decrease to Taxes</u>
Payment of 1 week special vacation	\$5,949	
Bike lanes		\$15,000
Snow removal		8,000
Signs, lane marking		5,000
Beach clean-up		2,000
Heritage Committee		4,652
Tourism Victoria dues	2,113	
Tourism Victoria grant		3,375
Community Initiatives Committee		3,000
Official Community Plan consultant	15,000	
Secondary suites consultant		22,000
Child and Youth Committee		500
Donations		24,000
Car purchases	24,000	
Carnarvon tennis courts		44,170
Gyro Park washroom		15,500
Capital Works Reserve for pool shutdown and renovations		71,000
Roslyn Road swale/water control	8,000	
Council Chambers audio system	15,000	
Capital Works Reserve – Council Chambers audio system		15,000
Municipal Hall outside washroom refurbishment	24,000	
Capital Works Reserve		24,000
Friends of Uplands Park grant	1,000	
North Henderson Residents Association grant	500	
Community Association of Oak Bay grant		500
Bike to Work grant	500	
De Mezey Memorial – Abbeyfield Legacy Society grant	2,500	
Electronic communication	10,000	
Sub-Total	\$108,562	\$257,697
Net Impact on Levy	(\$149,135)	
Pre-Meeting General and Debt Levy	\$16,827,286	
Revised General and Debt Levy	\$16,678,151	
% Change from Prior Year Levy	4.30%	

Taking into account all the budget adjustments made over the course of the Estimates Committee meetings, for the average residential dwelling, the municipal portion of the gross property tax bill, including the solid waste charge, shows an increase of 3.74% over the 2010 amount.

ADJOURNMENT:

The meeting adjourned at 9:45 p.m.

Certified Correct

Municipal Clerk

Chairman