

REPORT of the regular monthly meeting of the OAK BAY PARKS AND RECREATION COMMISSION held on Wednesday, January 6, 2010 in the Council Chambers, Oak Bay Municipal Hall.

In Attendance:

Monty Holding
Frank Carson
Laverne Bennett
Liz Hawes
Donald Farquhar
Drew Henderson

Staff:

Lorna Curtis, Director Parks & Recreation
Janet Barclay, Manager, Program Services
Grant Brown, Manager, Administrative Services
Lorne Middleton, Manager, Parks
Mandi Krieger, Executive Assistant

Absent: Brian Sharp, Hazel Braithwaite

The meeting was called to order at 7:00 pm.

I. ELECTIONS:

Moved by Don Farquhar, Seconded by Frank Carson THAT MONTY HOLDING BE ELECTED TO THE POSITION OF CHAIR OF THE OAK BAY PARKS AND RECREATION COMMISSION FOR 2010.

Carried

Moved by Laverne Bennett, Seconded by Liz Hawes THAT FRANK CARSON BE ELECTED TO THE POSITION OF VICE CHAIR OF THE OAK BAY PARKS AND RECREATION COMMISSION FOR 2010.

Carried

II. MINUTES

Commission	(2009-12-02)
Committee of The Whole	(2009-12-07)

Moved by Drew Henderson, Seconded by Frank Carson, THAT THE MINUTES OF THE DECEMBER 2, 2009 MEETING OF THE PARKS AND RECREATION COMMISSION BE ADOPTED.

Carried

III. UNFINISHED BUSINESS

Amended Wall of Fame Policy

An amendment to the Wall of Fame policy was discussed to include a timeframe of February 28th each year for submitting nominations. This timeframe will allow for any recipients or family members to attend the Municipal Volunteer Recognition Dinner in May.

Moved by Don Farquhar, Seconded by Laverne Bennett THAT COMMISSION SUPPORT THE AMENDMENT TO THE WALL OF FAME POLICY AS PRESENTED.

Carried

Finance Subcommittee Meetings

Following discussion at the December Commission meeting regarding the feasibility of having a separate Finance and Personnel Subcommittee, Staff recommends that the subcommittee reports be incorporated into the regular monthly Commission meeting, with the option of a meeting being called by Staff or Commission during the summer months when Commission does not normally meet for any critical issues that may arise. It was agreed that the Finance and Personnel subcommittee meetings held on a monthly basis be dissolved.

Pesticide Bylaw

Parks Manager reported that Saanich has recently adopted a Pesticide Bylaw effective May 1, 2010 based on a model put forward by the Capital Regional District's Roundtable on the Environment in 2004. The Saanich bylaw follows the IPM (Integrated Pest Management Model) that uses pesticides as a last resort, which is similar to the practice Oak Bay currently follows. Pesticide Committee members will meet at the end of January to compile recommendations to be presented at the February Commission meeting for discussion.

Commission suggested that the Parks Manager invite former Commission member Matt Fairbarns to continue on the committee and that Frank Carson will replace Mr. Fairbarns as the Commission representative.

Allotment Garden Meeting

A meeting will be held on January 20th at 4:30pm at the Municipal Hall. Discussions will include:

- Modification of existing plots to create more plots;
- Review terms of agreement;
- Review annual plot rental
- Explore other possible allotment garden sites in community;
- One spokesperson for gardeners to liaise with staff.

Present allotment garden users and the current waitlist have been advised of the meeting and an article will be posted in the Oak Bay News to advise other members of the public who may be interested in attending the meeting.

IV. CORRESPONDENCE

V. SUB-COMMITTEE REPORTS

Manager, Recreation Program Services reported that all facilities have been very busy over the holiday season with public drop in sessions being well attended. The New Years Classic Tennis Tournament is well underway with over 200 people participating and attending the opening ceremonies.

Steve Bilodeau is the successful applicant for the position of Sports Programmer and will start on January 18th. Steve has his Bachelor's degree in Recreation Management, and has worked in the field for over 10 years. Steve comes to us from his most recent position of General Manager of the McGirr Sports Society in Nanaimo.

The Fitness Supervisor, Kelly Joya, has tendered her resignation effective January 30th and the position is posted and closing on January 18th, 2010.

Parks Manager reported that the reinforcement of the fence in the Native Plant Garden has been completed. Vending machines are being installed at Windsor Pavilion to provide snacks, hot and cold drinks.

Moved by Laverne Bennett, Seconded by Drew Henderson THAT THE SUB COMMITTEE REPORTS BE RECEIVED.

Carried

Tree Bylaw Update

The amended Tree Bylaw and recommendations from Mr. Ron Carter will be circulated to Tree Committee members. A meeting will be set to review Mr. Carter's recommendations.

VI. NEW BUSINESS

VII. DIRECTOR'S REPORT

The Director reported that the monthly payment plan for annual and regional passes began on December 1, 2009 and has been well received.

VIII. ADJOURNMENT:

Moved by Frank Carson, Seconded by Liz Hawes, THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The meeting was adjourned at 7:45 pm.