

REPORT of the regular monthly meeting of the OAK BAY PARKS AND RECREATION COMMISSION held on Wednesday, June 2, 2010 in the Council Chambers at the Oak Bay Municipal Hall.

In Attendance:

Monty Holding, Chair
Brian Sharp
Drew Henderson
Chris Smith
Donald Farquhar
Hazel Braithwaite
Laverne Bennett

Staff:

Lorna Curtis, Director, Parks and Recreation
Lorne Middleton, Manager, Parks Services
Janet Barclay, Manager, Recreation Program Services
Grant Brown, Manager, Administrative Services
Mandi Krieger, Executive Assistant

Absent: Liz Hawes, Rick Marshall, Frank Carson

The meeting was called to order at 7:00 pm.

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| I. | MINUTES | Commission
Committee of the Whole | (2010-05-05)
(2010-05-17) |
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An amendment was made to the Commission minutes to record that Hazel Braithwaite and Liz Hawes will also represent Commission for the Oak Bay High School Redevelopment Committee.

Moved by Chris Smith, Seconded by Laverne Bennett, THAT THE MINUTES OF THE May 5, 2010 MEETING OF THE PARKS AND RECREATION COMMISSION BE ADOPTED AS AMENDED.

Carried

The minutes from Committee of the Whole were received for information.

II. CORRESPONDENCE

KOOL FM event proposal at Willows Beach

107.3 KOOL FM radio station would like to broadcast on-location at Willows Beach on Monday, June 21 from 10am – 3pm to celebrate the first day of summer. They would require a 10 x 10 foot space where they will have a tent, podium, small sound system and promotional water bottles. Set up would begin at 10 am and tear down would be completed by 4pm.

Listeners would be encouraged to join KOOL FM at the location and receive their free KOOL Days of Summer water bottle. The station has obtained three million dollars liability insurance naming The Corporation of the District of Oak Bay as an Additional Insured.

KOOL FM broadcasts the top 40 hits and would be considerate of the neighbors in regards to the noise level.

Moved by Don Farquhar, Seconded by Drew Henderson THAT THE REQUEST BY 107.3 KOOL FM RADIO STATION TO BROADCAST ON-LOCATION AT WILLOWS BEACH ON JUNE 21, 2010 BE ALLOWED ON A ONE TIME TRIAL BASIS IN RECOGNITION OF THE COMMENCEMENT OF SUMMER AND STUDENTS FINISHING THE SCHOOL YEAR.

Carried

Off Leash areas

Correspondence was received from Mr. David Cheatley requesting dogs be allowed on Willows Beach the same hours as Windsor Park during the May 1 – September 30th period. Currently, Section 60 of the Animal Control Bylaw does not allow dogs on Willows Beach anytime between May 1 and September 30. Mr. Cheatley suggests that dogs be allowed on the beach from sunrise to 9am during the summer months, alternately, he suggests that the area of the beach north of the Camus Trail be open to dogs year round or on a time limited basis.

Discussion ensued and it was agreed that Willows is very well used, and although the dogs themselves may be gone from the beach by the time it gets busy, often people do not pick up after their dogs and this creates issues for those using the beach later in the day. The area is also popular with early morning joggers and walkers and as a multifaceted park, all users must be taken into consideration.

Moved by Don Farquhar, Seconded by Brian Sharp THAT ACCESS TO DOGS AT WILLOWS BEACH REMAIN AS OUTLINED IN THE CURRENT ANIMAL CONTROL BYLAW.

Carried.

Removal of Driftwood

Gordon and Rosalyn Alexander in attendance. Correspondence was received regarding a request for proactive removal of driftwood by the Municipality in front of the seaside houses on Bowker Place. Mr. Alexander reported that there are several small scale beach fires every summer. It is felt that this action would reduce some of the predictable illegal activities, such as beach fires, graffiti, parties and littering frequently experienced during the summer months along this isolated stretch of beach. It was noted that the driftwood is also used by transients to build shelters during the summer.

It was suggested by Commission that due to the lack of resources to fund such a project that the neighbors of Bowker Place could remove the driftwood themselves.

Moved by Don Farquhar, Seconded by Drew Henderson THAT MUNICIPAL RESOURCES NOT BE EXPENDED TO CLEAN UP THE PORTION OF THE BEACH IN FRONT OF THE SEASIDE HOUSES ON BOWKER PLACE.

Carried.

Staff was directed to speak with the Oak Bay Police Department to request and increase in patrols for the above area during the problem months to deter beach parties.

III. UNFINISHED BUSINESS

Vernal Pool Update

At the May Commission meeting, Manager, Parks Services was given approval to work within the existing operating budget to create a protection fence around a vernal pool at Cattle Point.

Manager, Parks Services visited the area with Matt Fairbarns and a three rail fence was suggested at an estimated cost of \$5000 that does not fit within the operating budget. It was agreed that it is important to protect these species at risk and to investigate alternate options of protection.

Chris Smith volunteered to research any grants that may be available to subsidize the cost of the fencing. Manager, Parks Services will speak to Matt Fairbarns for advice of alternative options of protection and possible grants. The operational budget will be monitored during the year to see if the expenditure of the fencing may be possible later on in the fiscal year.

Wall of Fame Update

The Director announced Dunc Russell and Stanley Petley-Jones have been appointed to the Wall of Fame. A reception will be held in late summer to acknowledge the four Wall of Fame recipients.

IV. NEW BUSINESS

Liquor License Application

The Oak Bay Lawn Bowling Club has applied for a Liquor-Primary License. Although the hours of operation they have requested are noon to 10pm daily, liquor will only be served following an event or at a dinner or social evening. The liquor service will be only for club members, their invited guests or drop-in lawn bowling players.

As the subject premises is a recreational facility located in one of the Municipal parks, Council has referred the liquor license application to the Commission for comment. The municipality will also hold a public input session on July 12th and invite residents to attend and express their views regarding the liquor license application.

Moved by Don Farquhar, Seconded by Brian Sharp THAT SUBJECT TO THE PUBLIC INPUT SESSION BEING FAVORABLE, THE PARKS AND RECREATION COMMISSION IS SUPPORTIVE OF THE LIQUOR LICENSE APPLICATION BY THE OAK BAY LAWN BOWLING CLUB.

Carried

V. REPORTS

Program, Parks and Physical Plant Reports

The Manager, Recreation Program Services reported that due to the unexpected lifting of the tiles on the bottom of the pool, the main pool was drained and repaired in mid-May. The closure lasted 5 days and most programs and private lessons were rescheduled. The small pool, hot tub, sauna and steam room remained open during regular pool hours throughout the main pool closure. The unexpected shutdown created the minimum possible inconvenience thanks to staff.

Youth week was celebrated May 1st – May 8th with Oak Bay Recreation hosting a Battle of the Bands night on May 5th. The event was held in the Sports View Deli Bar and Grill and was very popular with approximately 80 youth watching and listening to two youth bands. The event was well received by staff and patrons in the building not participating in the event and the hope is to offer similar nights throughout the year.

Oak Bay Rotary's dinner "Spring Time in Tuscany" was hosted at the Monterey Recreation Centre on May 15th. 200 tickets were sold to attend a four course Italian dinner and included both a silent and live auction that raised over \$25,000 with all proceeds designated for Oak Bay Parks and Recreation.

Manager, Parks Services attended a meeting on May 20th with the allotment garden tenants. He reported that there are some communication issues between tenants that he is currently attempting to alleviate.

The location of the Salish monument that was originally to be installed at the entrance of Anderson Hill has been changed to the upper lookout in the park as it is more relevant to the script on the monument.

An Oak Bay resident was issued an order on June 18th, 2010 to plant six replacement trees in accordance with Section 15 of the Tree Protection Bylaw.

The Parks Department is tidying up Willows Beach Park in preparation of the Oak Bay Tea Party to be held on the first weekend of June.

Darcy Matthews and the students from the Camosun College Archaeology Field Assistant Program began their archaeological survey of Uplands Park and have located 15 burial cairn sites with 11 possible sites for next years project.

Personnel Report

New appointments

Carolyn Visscher is the successful applicant for the Henderson Recreation Centre Receptionist position vacated by the retirement of

Linda Moist. Carolyn joined Recreation Oak Bay in March 1998 as an auxiliary receptionist at Henderson, and then became a full time receptionist at Oak Bay Recreation Centre in January of 2004.

Resignations

Tyler Lynk resigned from his position of Midnight Maintenance Leadhand effective June 4, 2010. Tyler has decided to pursue his career in the sport of Ultimate Fighting.

Postings

The position of Receptionist at Oak Bay Recreation Centre, vacated by Carolyn Visscher is posted and will close on June 7th.

The Midnight Maintenance Leadhand position has been posted and closes on Thursday, June 3rd.

Finance Report

April 2010, Month End Statement

	<u>2010</u>	<u>%</u>	<u>2009</u>	<u>%</u>
YTD Revenue at month end	\$2,676,877	39.64	\$2,396,591	36.43
YTD Expenditures at month end	\$3,457,476	34.28	\$3,142,998	32.32
YTD Net Expenditures at month end	\$ 780,599	23.42	\$ 746,407	23.72
YTD Net Expenditure at month end (adjusted)	\$ 684,170	20.53	\$ 746,407	23.72

April 2010, Food Services Statement

	<u>2010</u>	<u>2009</u>
YTD Revenue	\$171,246	\$169,751
YTD Net	\$ 12,269	\$ 10,241

Oak Bay High School Redevelopment

The Director reported that the UBCM grant the Municipality is applying to the Union of British Columbia Municipalities (UBCM) for \$20,000 to fund hiring a professional consultant that will liaise with the community and build the grant application for the Neighborhood Learning Centre to be included in the final plans of the new school. The Municipality should be notified by June 30, 2010, if the application was successful.

Oak Bay High School has received permission from the Ministry of Education and the School Board to continue to the next step of the process and hope to have a meeting in June with the design team.

Tree Committee Report

The Tree Committee will schedule the next meeting once Saanich and the City of Victoria have approved and implemented their Urban Forest Strategies. Committee members felt Oak Bay would benefit for the experience and process of other municipalities.

A draft for an Endangered Species Bylaw is being compiled and will be circulated among the Committee members once completed.

Moved by Brian Sharp, Seconded by Laverne Bennett THAT THE REPORTS BE RECEIVED.

Carried

V. DIRECTORS REPORT

The Director reported that she attended the Canadian Dietician Conference in Montreal in late May and to accept the BC Regional Award for the Nutrition For You program. Although the program was not the National Award winner, it was very well received.

The next Parks and Recreation Commission meeting is scheduled for Wednesday, September 1st at 7pm.

VI. ADJOURNMENT

Moved by Laverne Bennett, Seconded by Chris Smith THAT THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION BE ADJOURNED.

Carried

The meeting was adjourned at 8:25pm.