

MINUTES of a SPECIAL meeting of COUNCIL of The Corporation of the District of Oak Bay, held in the Council Chambers, Oak Bay Municipal Hall, 2167 Oak Bay Avenue, Oak Bay, B.C., on Wednesday, November 23, 2011 at 7:30 a.m.

PRESENT: Mayor C. M. Causton, Chairman
Councillor H. Braithwaite
Councillor P. Copley
Councillor J. D. Herbert
Councillor N. B. Jensen
Councillor T. Ney

STAFF: Municipal Administrator, M. Brennan
Municipal Clerk, L. Hilton
Municipal Treasurer, P. Walker
Director of Engineering Services, D. Marshall
Design Engineer, R. Ding
Director of Parks and Recreation, L. Curtis

Mayor Causton called the Special Council meeting to order at 7:35 a.m.

Ray Herman, new Director of Parks and Recreation upon Lorna Curtis' retirement, was also in attendance for the meeting.

COMMUNICATIONS:

1. 2011-361 DIRECTOR OF PARKS AND RECREATION, November 9, 2011
2011-361-1 DIRECTOR OF ENGINEERING SERVICES, November 17, 2011
2011-361-2 ANNEKE RUBINGH, November 15, 2011
2011-341 MAYOR CAUSTON, October 27, 2011
Re Provincial Community Recreation Program Grant

The Director of Parks and Recreation provided an overview of the proposed application to the Province for a Community Recreation Program grant in respect to the expansion of portions of the Henderson Recreation Centre.

MOVED by Councillor Jensen

Seconded by Councillor Braithwaite, That support be given for the proposed expansion of the Henderson Recreation Centre and that approval be given to staff to make application for a Community Recreation Program grant in respect to the expansion project.

Ms. Curtis answered questions from Council regarding the proposed expansion project, noting the various benefits to the community that are expected by increasing the fitness area space, and the reception area as well.

Attention was drawn to the fact that Council had also asked Engineering Department staff to prepare a plan for a possible pedestrian walkway from Elgin Road to Yale Street through the public road right of way adjacent to St. Mary's Church. While that project, it was noted, could be undertaken in the future considering a plan had been prepared in that regard, it was felt that the Henderson Recreation Centre expansion project should be submitted for Provincial funding.

The question was then called.

CARRIED

2. 2011-362 DIRECTOR OF PARKS AND RECREATION, November 1, 2011
Re Energy Management Project

MOVED by Councillor Braithwaite

Seconded by Councillor Jensen, That the remaining funds of \$86,638 from Phase I of the Energy Management Project be carried forward to 2012 to enable staff to proceed with Phase II of the Energy Management Project as described in correspondence item no. 2011-362, being a memorandum from the Director of Parks and Recreation dated November 1, 2011.

CARRIED

3. 2011-363 DIRECTOR OF PARKS AND RECREATION, November 16, 2011
Re Oak Bay Parks and Recreation – 2012 Fees and Charges

Ms. Curtis provided an overview of the Parks and Recreation Commission's proposed fees and charges for 2012, noting that early approval is being sought so that marketing materials can be prepared in advance.

MOVED by Councillor Braithwaite

Seconded by Councillor Herbert, That the Oak Bay Parks and Recreation 2012 fees and charges, as outlined in correspondence item no. 2011-363, being a memorandum from the Director of Parks and Recreation dated November 16, 2011, be approved.

There was discussion regarding the proposed fees, and particular attention was drawn to the annual youth pass fee. It was felt that if the fee was lower, more youth would be encouraged to participate in the recreation programs the District has to offer, leading to a healthy and connected lifestyle.

The proposal was made to implement a special price for passes purchased in the first three months of 2012, which was supported by all members of Council.

MOVED by Councillor Ney

Seconded by Councillor Braithwaite, That the motion be amended to include a special promotional rate of \$99 for annual youth passes purchased before March 31, 2012.

CARRIED

The question on the main motion, as amended, was then called.

CARRIED

ADJOURNMENT:

MOVED by Councillor Braithwaite

Seconded by Councillor Jensen, That the open portion of the Special Council meeting be adjourned and that a closed session be convened to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality and an individual being considered for a municipal award or honour.

CARRIED

The meeting adjourned at 8:04 a.m.

Certified Correct:

Municipal Clerk

Mayor