



Parks, Recreation and Culture Fees and Charges Bylaw No. 4777, 2021
(With Amendments to July 8, 2024)

Consolidated for Convenience Only

This consolidated is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and application of the bylaws of this subject.

Bylaw No. 4814, 2020 – Adopted

Bylaw No. 4838, 2021 – Adopted

Bylaw No. 4876, 2024 – Adopted July 8, 2024

THE CORPORATION OF THE DISTRICT OF OAK BAY

BYLAW NO. 4777

(Amended by Bylaws No. 4814, 4838, and 4876)

CONSOLIDATED FOR CONVENIENCE TO JULY 8, 2024

A Bylaw to Establish Fees and Charges for Parks, Recreation and Culture

The Municipal Council of The Corporation of the District of Oak Bay, in open meeting assembled, enacts as follows:

1 DEFINITIONS

In this Bylaw, the following words shall have the following meanings:

- 1.1 **ADULT 19-59 YRS** means an individual who is between the ages of nineteen (19) years and fifty-nine (59) years.
*(*Bylaw 4838, adopted June 12, 2023)*
- 1.2 **CHILD** means an individual who is between six (6) years of age and twelve (12) years of age.
- 1.3 **COMMERCIAL USER** means any organization involved in activities of commerce which are intended for an exchange on the market with the goal of earning profits.
*(*Bylaw 4838, adopted June 12, 2023)*
- 1.4 **FAMILY** means a maximum of two (2) adults and three (3) individuals under 19 years of age; or maximum of one (1) adult and up to four (4) individuals under 19 years of age.
*(*Bylaw 4838, adopted June 12, 2023)*
- 1.5 **NON PRIME TIME** means the period of time of non-peak demand as defined by each specific facility, as specified in Schedule 1.
*(*Bylaw 4838, adopted June 12, 2023)*
- 1.6 **OCCASIONAL USER** means an individual or organization that rents the specified facility less than the number of hours indicated to be a Regular User.
- 1.7 **PRIME TIME** means the period of time of peak demand as defined by each specific facility, as specified in Schedule 1.
*(*Bylaw 4838, adopted June 12, 2023)*
- 1.8 **REGIONAL PASSES** means an annual pass allowing drop-in to 14 of Greater Victoria Recreation

Centres and includes Oak Bay Recreation Centre and Henderson Recreation Centre.

- 1.9 **REGULAR USER** means an individual or organization that rents the respective facility for more than the indicated number of hours per season, as specified in Schedule 1.
- 1.10 **RENTAL RATE** means the rate established for each rental area expressed in terms of a definitive unit of time (ie per hour), as specified in Schedule 1.
- 1.11 **SCHOOL** means a public or private school that provides teaching for any grade from kindergarten through grade twelve.
- 1.12 **SECURITY DEPOSIT** means money held in trust when a patron rents or uses uniforms, equipment, or facilities owned by the District.
- 1.13 **ADULT 60+ YRS** means an individual who is sixty (60) to eighty-nine (89) years.
*(*Bylaw 4838, adopted June 12, 2023)*
*(*Bylaw 4876, 2024)*
- 1.14 **STUDENT** means an individual ~~who is (13) thirteen years of age or older~~ who attends a post-secondary institution and produces a valid student card at the time of purchase.
*(*Bylaw 4838, adopted June 12, 2023)*
- 1.15 **SUMMER** means the period between May 1st – August 31th.
- 1.16 **YOUTH** means an individual who is between thirteen (13) years and eighteen (18) years of age.
- 1.17 **CHILD 5 YRS AND UNDER** means an individual wh is less than six (6) years of age;
*(*Bylaw 4838, adopted June 12, 2023)*
- 1.18 **LIFETIME 90+ YRS** means an individual who is ninety (90) years of age or older
*(*Bylaw 4838, adopted June 12, 2023)*

2 FEES AND CHARGES

- 2.1 The District of Oak Bay imposes fees for the provision of District Parks, Recreation and Culture Services and the use of District facilities as specified in Schedule 1 which is attached hereto and forms part of this Bylaw.
- 2.2 All fees in Schedule 1 exclude applicable taxes, unless stated otherwise. Applicable taxes will be added upon purchase.
- 2.3 Children aged 5 years and under, and Adults aged 90 years and older, have free admission to Aquatic, Fitness and Arena drop-in sessions.
*(** Bylaw No. 4814, adopted April 25, 2022)*
*(*Bylaw 4838, adopted June 12, 2023)*
- 2.4 Per visit passes expire two (2) years from the date of the purchase.

(Bylaw No. 4876, adopted July 8, 2024)

2.5 Annual passes, one month passes, and 3 month passes are non-transferrable.
*(*Bylaw 4838, adopted June 12, 2023)*

2.6 Annual passes, one month passes, and 3 month passes include unlimited use of drop-in swimming, fitness studio, skating, duffer hockey, badminton, pickleball, table tennis and designated group fitness classes, subject to space availability.
*(*Bylaw 4838, adopted June 12, 2023)*
*(*Bylaw 4876, 2024)*

2.7 Hourly use of staff and equipment are available only in conjunction with associated facility rental.

2.8 Facility / Parks Rentals

2.8.1 All rental availability is dependent upon the Facility's hours of operation.
*(*Bylaw 4838, adopted June 12, 2023)*

2.8.2 Rentals include use of space and generally include tables, chairs, and a normal complement of staff (if applicable).

2.8.3 A security deposit of a minimum of ten (10) percent may be required for facility / field rentals which will be used to cover the cost of repairs relating to damages of facilities or equipment resulting from user misuse or vandalism. Any amount over and above the security deposit will be recovered from the user. The cost of repairs will include cost of materials, contractors' fees, vehicle use and staff time charged at full payroll costs. Security deposits are refundable unless the items are not returned or if the facility has incurred damage.

2.8.4 For group rentals, excepting established, long-term users, payment is due before using the facility.

2.9 The Director of Parks, Recreation and Culture has the authority to negotiate fee changes for the benefit of the District.

3 SEVERABILITY

If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

4 CITATION

This Bylaw may be cited as the *Parks, Recreation and Culture Fees and Charges Bylaw No. 4777, 2021*.

READ a first time on this the	10th	day of	May, 2021
READ a second time on this the	10th	day of	May, 2021
READ a third time on this the	10th	day of	May, 2021
THIRD READING RESCINDED the	25th	day of	May, 2021
READ a second time, as amended, the	25th	day of	May, 2021
READ a third time on this the	25th	day of	May, 2021
ADOPTED on this the	25th	day of	May, 2021

Kevin Murdoch, Mayor

Selina Williams, Corporate Officer

Sealed with the Seal of The Corporation of the District of
Oak Bay

ADMISSIONS (taxes included)						
Aquatics/Arena/Fitness	Effective 1-Sep-24					
Drop in Admissions (tax included)	Adult	Adult 60 +	Student	Youth	Child	Family
Single Admission	\$7.25	\$5.75	\$5.75	\$5.00	\$3.75	\$14.50
Extra child on family ticket	-	-	-	-	-	\$1.50
10 Visit Pass (10X Pass)	\$54.50	\$43.00	\$43.00	\$43.00	\$27.25	\$109.25
25 Visit Pass (25X Pass)	\$136.75	\$106.50	\$106.50	\$106.50	\$69.00	\$273.50
One (1) Month Pass (30 days from date of purchase)	\$68.75	\$52.00	\$52.00	\$52.00	-	-
Three (3) Month Pass (90 days from date of purchase)	\$160.25	\$124.75	\$124.75	\$124.75	-	-
Annual Pass	\$416.00	\$416.00	\$416.00	\$182.00	\$182.00	\$925.50
Special Admissions - POOL/FITNESS	Adult	Adult 60 +	Student	Youth	Child	Family
Low-Cost Swim/Fitness session	\$3.50	\$3.50	\$3.50	3.50	\$3.50	\$7.25
Early Bird Swim	\$5.50	\$4.25	\$4.25	3.75	\$2.75	\$11.50
Extra child on family ticket	-	-	-	-	-	\$1.00
Special Admissions - ARENA	1-Sep-24					
Parent & Child Hockey	\$8.50					
Low-Cost Skate session	\$3.50					
Skate Rental - each	\$4.00					
Skate Rental - 10 card punch	\$30.50					
Skate Rental - Low-Cost session	\$2.25					

Facility Rentals	Effective 1-Sep-24	
Rentals - ARENA (per hour)	Prime Time	Non-Prime Time
Ice Rental (Sep 1-Apr 30)	\$289.00	\$190.25
Oak Bay Minor Hockey/Figure Skating	\$149.25	\$132.50
Summer Ice Rental	\$203.25	\$125.75
Summer Ice Rental - Regular Booker	\$142.50	
School Ice Rental (Other than SD 61)	\$225.25	
Rentals - AQUATICS (per hour)		
Single Lane Fee	\$16.75	
Rentals - COMMUNITY RECREATION		
Badminton/Pickleball - Rent-A-Court (taxes included)	\$16.00	
Rental rates for commercial organizations are 200% of published rates		

Green Fees (including tax)	Effective 1-Mar-25					
9 Holes without equipment	Adult	Adult 60 +	Student	Youth	Child	Family
Single	\$11.75	\$8.50	\$8.50	\$8.50	\$6.00	\$23.75
5 Visit Pass	\$52.75	\$38.75	\$38.75	\$38.75	\$27.00	\$106.50
10 Visit Pass	\$88.00	\$64.50	\$64.50	\$64.50	\$45.00	\$177.50
Second Round	\$6.00	\$4.50	\$4.50	\$4.50	\$3.00	\$11.75
Group Rate (10 or more) - each	\$8.50	\$6.50	\$6.50	\$6.50	\$4.50	-
Club Rental - Single	\$2.25					
Club Rental - Set	\$5.00					
Equipment Package (2 clubs/2 balls)	\$7.00					
Golf Passes	Adult	Adult 60 +	Student	Youth	Child	Family
Season Pass Season is March 1-November 30, weather permitting	\$320.00	\$320.00	\$320.00	\$203.25	-	\$636.50
Two (2) Month Pass	\$127.00	\$127.00	\$127.00	\$101.50	-	\$254.75
Annual Passholder add-on	\$129.25	\$129.25	\$129.25	\$64.00	-	\$192.00

Indoor Sports Field, Tennis, Monterey Centre	Effective 1-Sep-24	
Indoor Sports Field - Rentals	Prime Time	Non-Prime
Regular (>10 hours)	\$103.50	\$84.50
Occasional User (<10 hours)	\$125.75	\$104.00
Summer (5pm and later)	\$64.00	
Indoor Sport Field - Tournaments (regular renters)		
Tournament (6-11 hrs)	\$292.50	
Tournament (12+ hrs)	\$588.00	
Monterey Centre		
Social Activity Membership	\$55.00	
Parking Decal	\$14.00	
Indoor Tennis (taxes included)	Prime Time	Non-Prime
Indoor Court Fees (per hour)	\$35.25	\$17.75
Indoor Court Fees - Summer (per hour)	\$17.75	
Indoor Court Fees – Children’s Court (per hour)	\$17.75	
Outdoor Tennis/Pickleball (taxes included)	Effective 1-Apr-25	
Outdoor Tennis/Pickleball (per hour)	\$10.50	
Outdoor Lit Tennis/Pickleball (per hour)	\$13.75	
Ball Machine	\$8.50	

Henderson and Monterey Rentals	Effective 1-Sep-24
Quail/Discovery/Muffin Nook/Bamboo/Pine/Dogwood/Fir (per hour)	\$46.00
Gym - Henderson (per hour)	\$64.00
Garry Oak Room -Monterey - without catering (all day)	\$778.00
Garry Oak Room -Monterey - with catering (all day)	\$467.75
Garry Oak Room - Monterey (per hour)	\$131.25
Douglas Fir Room - Monterey	\$83.25
<i>Henderson /Monterey rentals for commercial organizations - 200% of rate</i>	

Windsor Pavilion & Neighbourhood Learning Centre (NLC)			
Effective 1-Sep-24			
<i>Rentals: Regular Users (>20 hrs)</i>	<i>Hourly</i>	<i>4-hour rental</i>	<i>Hourly (after 4 hrs)</i>
One Meeting Room (NLC 1 or 2)	\$34.25	\$103.00	\$25.75
One Sports Room (Windsor 1 or 2)	\$34.25	\$103.00	\$25.75
One NLC Room (3 or 4)	\$34.25	\$103.00	\$25.75
Two Meeting Rooms (1 &2)	\$62.00	\$186.25	\$46.50
Two Sports Rooms (1 &2)	\$62.00	\$186.25	\$46.50
Two NLC Rooms (3 & 4)	\$62.00	\$186.25	\$46.50
Rotary Hall	\$46.00	\$138.25	\$34.25
Changerooms (with field booking)	\$3.75 each		
<i>Rentals: Occasional Users (<20 hrs)</i>	<i>Hourly</i>	<i>4-hour rental</i>	<i>Hourly (after 4 hrs)</i>
One Meeting Room (1 or 2)	\$47.50	\$142.75	\$35.50
One Sports Room (1 or 2)	\$47.50	\$142.75	\$35.50
One NLC Room (3 or 4)	\$47.50	\$142.75	\$35.50
Two Meeting Rooms (1 &2)	\$81.25	\$245.00	\$61.25
Two Sports Rooms (1 &2)	\$81.25	\$245.00	\$61.25
Two NLC Rooms (3 & 4)	\$81.25	\$245.00	\$61.25
Rotary Hall	\$58.00	\$174.00	\$43.50
Changerooms (with field booking)	\$3.75 each		
Youth Centre - with one attendant	\$137.50 for two-hour rental		
<i>Rental rates for commercial organizations are 200% of published rates</i>			

Equipment Rental: Windsor Pavilion & NLC	Effective 1-Sep-24
25" TV VCR & DVD Combo	\$36.50
Portable Sound System & Microphone	\$18.25
Flip Chart (no paper & pens)	\$8.00
Lectern	\$11.25
Projector Screen	\$11.50
LCD Projector & Screen	\$36.00
BBQ Rental/Cleaning	\$39.00
Staff: Hourly rates are in addition to rental charge	
Staff costs are invoiced at current rate of pay plus benefit costs	

Park Permits	Effective 1-Sep-24
Rental Fee - Youth Regular (per hour)	\$9.00
Rental Fee - Adult Regular (per hour)	\$18.25
Tournaments/Special Events (per day)	\$85.00
Windsor Practice Lights (per hour)	\$9.00
Annual Allotment Garden Fee (small)	\$49.50
Annual Allotment Garden Fee (large)	\$73.25
Weddings/Celebrations/Commercial Events in the park (up to 4 hrs)	\$135.50

Film Production	Effective 1-Sep-24
Filming Application & Permit	\$180.00
Addendums (additions to original permits)	\$85.00
Damage Deposit	\$1,500.00
Municipal Street Use (per block, per day)	\$165.00
Municipal Lot Parking	\$350-550
Municipal Representative/Staff other than Enforcement	2 x pay rate
Oak Bay Marina Circus Parking (excluding crew parking)	\$600.00
Closures: Main Street (per day)	\$1,118.00
Closures: Sidewalk/Lane (per day)	\$234.00

(*Bylaw 4838, adopted June 12, 2023)
(*Bylaw 4876, 2024)