

# Plumbing Permit Application

Office Use Only

Folder No: \_\_\_\_\_

Building Folder No: \_\_\_\_\_

**Plumbing Permits protect your interests by providing an independent review to ensure that the materials and methods employed on your project are safe according to the minimum standards outlined in the BC Building Code and the District of Oak Bay Bylaws.**

Project Civic Address:		Legal Description:			
Is this work part of an existing Building Permit? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide permit #:					
Property Owner:					
Mailing Address:				Postal Code:	
Email:				Phone:	
Plumbing Company:					
Mailing Address:				Postal Code:	
Municipal Business Licence No.& Place of Issue:				Phone:	
Plumber Trade Qualification No.:				Email:	
<b>Are the Plumbing Works located within the Protected Root Zones*:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No					
<i>*The Tree Protection Bylaw (No. 4742) defines a Root Zone as: "the area of land surrounding the trunk of a tree, which based on examination in the field, has been delineated by the Manager of Parks Services or his designate as a protected root zone, or in default thereof the area of land surrounding the trunk of a contained within a circle having a radius equal to the dbh of the tree multiplied by 18."</i>					
<b>What Plumbing Works are being applied for (select all that apply):</b>					
<i>Base plumbing permit fee is \$50, plus additional amount based on the work being applied for (See Fees and Charges Bylaw no. 4845.)</i>					
FIXTURES	QTY	FIXTURES	QTY	OTHER	QTY
Bar Sink		Lavatory Basin		Repairs, Alteration, No Fixtures	
Bathtub		Shower		Details:	
Bidet		Sump/Catch Basin		Special Equipment, Not Listed	
Clothes Washer		Toilet		Details:	
Dishwasher		<b>OTHER</b>		Water Line (please enter size to install) _____ inch*	
Floor Drain		Irrigation System		* Water Meter upgrade may be required & DCV required.	
		Backflow Preventer		Water Meter: <input type="checkbox"/> Dual Check Valve <input type="checkbox"/>	
Drinking Fntn		Storm Drain Lateral		<b>FIRE</b>	
Hot Water Tank		San. Sewer Lateral		Fire Protection Standpipes (1-4 Hose Connections)	
Kitchen Sink		Manhole/Interceptor		Additional Hose Connections	
Laundry Tub				Fire Sprinkler System (1-10 Heads) Per Storey	
				Additional Sprinkler Heads	

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**WAIVER OF LIABILITY:** In consideration of the granting of this permit, I/we agree to release and indemnify the District of Oak Bay, its Council members, employees and agents from and against all liability, demands, claims, causes of actions, suits, judgements, losses, damages, costs, expenses of whatever kind I/we or any other person, partnership or corporation of my/our/their respective heirs, successors, administrator or assignees may have or incur in consequence of or incidental to the granting of this permit or any inspections, failure to I/we agree that the District of Oak Bay owes me/us no duty of care in respect to these matters.

**COLLECTION INFORMATION:** The personal information collected on this form is authorized under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The information will be used by the District of Oak Bay to process your application. Please note that as a result of this application, copies of any associated permits, plans and/or other related property records (excluding any personal information therein) will be available to the public, either on a routine basis or by request to the Freedom of Information program. If you have questions regarding the collection, use and disclosure of personal information, contact the Corporate Services Department at [foi@oakbay.ca](mailto:foi@oakbay.ca) or 250-598-3311.

**AGENT AUTHORIZATION:** The person signing this application, if not the owner, acknowledges that this signature is as agent for the owner and that they are authorized to bind the owner who is deemed to know and understand the contents of this form.

**Signature of Owner or Plumber:**

\_\_\_\_\_  
Signature

**Please Indicate:**

Owner

Agent/Plumber

Date: \_\_\_\_\_