

The Corporation of the District of Oak Bay

Job Description



Job Title:	SKILLED LABOURER - CONSTRUCTION	JEPE Number:	#1062B
Department:	Public Works	Pay Grade:	5 – Schedule B
Area:		Position Status:	Regular – Full Time
Location:		Position Type:	Union
Supervisor:		Last Updated:	May 2003

Job Purpose:

This is the basic fully qualified working level position in the Public Works Department. The work involves the performance of a wide variety of tasks associated with the construction, installation, maintenance and repair of municipal infrastructure and facilities. The work is distinguished from that of the general Labourer class by the required degree of specialized knowledge, gained through experience and training. Employees in this class will often work as part of a team, but must also be capable of working independently, with minimal supervision.

Duties and Responsibilities:

- As an integral part of a team, or, where applicable, independently, performs manual work in the maintenance, repair, rehabilitation, lining, installation and construction of sewers, drains, waterworks, underground utilities generally, roads, sidewalks, buildings and structures.
- In larger crews, may provide general guidance to less experienced employees.
- Assists workers with skill and experience in specialized maintenance tasks such as sewer and storm drain rodding and flushing, or cement finishing and cribbing.
- Repairs water leaks.
- May paint road and curb lines, buildings and structures, and create signs where the degree of skill required falls short of the journeyman level.
- Uses a variety of equipment such as jackhammers, tampers, sprayers, screeners, crack sealers, pipe lining equipment, data recorders and other specialized devices and standard tools used in public works maintenance and construction.
- Operates vehicle of various sizes to transport employees and equipment;
- Responds to public works emergency calls.
- As dictated by the requirements of individual projects, programs, seasonal workloads and staff availability, performs a wide variety of skilled and unskilled public works tasks as assigned from time to time.

Required Knowledge, Abilities & Skills:

- Wide general knowledge of public works maintenance and construction methods, along with related tools, equipment, materials and fittings, supplemented by specialized knowledge and skill in one or more areas of municipal public works.
- Sufficient physical strength, stamina and coordination to perform heavy manual labour in all weather and site conditions.
- Ability to work cooperatively as part of a crew, and, where required, to work responsibly and effectively with minimal supervision.
- Ability to understand and work in accordance with oral instructions and written specifications and plans.

Qualifications:

- Graduation from Grade 12 plus not less than 1½ years of related and varied experience, including exposure to public works methods, equipment, infrastructure and services; at least 3 years of experience required if partial high school only.

Required Licenses, Certifications and Registrations

- Appropriate valid and subsisting B.C. Driver's License.
- Water Distribution Level I certification.